

PATIENT PARTICIPATION GROUP.
Carnoustie Medical Group

NOTE of the meeting held on Thursday 27 August at 2pm in the Group Business Managers Office at Parkview Primary Care Centre, Carnoustie.

Present: Wendy French, Beth Lee-Smith, Ronald Macdonald, Harry Taylor

Attending: Lynn McGowan, Group Business Manager, Carnoustie Medical Group

Apologies: None.

Welcome: Beth Lee-Smith was welcomed to the meeting.

Matters raised and discussed.

1. A Note of the previous meeting held on 23 July 2015 was tabled. The Note was approved and is to be placed in the Carnoustie Medical Group web-site along with the approved Note of the meeting that was held on 21 May 2015.
2. A revision of the Carnoustie Patient Participation Group (PPG) Patient Information leaflet was tabled by Ronald. Following discussion, it was agreed that it would be more appropriate for this document and the Terms of Reference of the Carnoustie Patient Participation Group to be discussed and agreed when the membership of the group has increased.
3. The situation in respect of the Car Park - area of exclusion in the interests of safety remains as reported at the previous meeting of the Group.
4. Further to the advice given at the previous meeting with regard to the non-replacement of missing protective socket covers for the 13-amp power outlets in the Waiting Room, Ronald informed the group that the Royal Society for the Prevention of Accidents (ROSPA) does not consider it necessary to recommend the use of socket covers in respect of 13-amp power sockets made to BS (British Standard) 1363, as these incorporate a shutter mechanism, which prevents inappropriate access to the live connectors.
5. Suggestions Book: The group were informed by Lynn of recent comments and observations made by patients and the written and verbal responses provided in respect of these. The comment regarding the high standard of professional care provided by a member of the Practice Nursing team was noted.
6. Lynn provided an update of the progress made to date with regard Carnoustie Medical Group Practice Video. Ronald informed the group that his video debut for the Patient Participation Group was scheduled for Wednesday 02 September 2015 at 11:00 am. He provided a brief synopsis of what he intended to say.
7. Reduction in Medicine Wastage. With reference to the suggested campaign to highlight drug

wastage which was put on hold because of other priorities until after the summer months, Wendy stated that she would undertake the required background work to get the important campaign up and running.

8. The date and time of the next meeting was agreed by those present. The next meeting of the Patient Participation Group will be held in the Library at Parkview Primary Care Centre on Thursday 29 October 2015, from 14:00 to 15:30.

The meeting finished at 15:35

© mac.13.10.2015.1.0