

Carnoustie Medical Group (CMG)

Patient Participation Group (PPG) Meeting on Thursday 3rd November 2016

Attending: Audrey Roberts (chair), Ronald Macdonald, Beth Lee Smith, Isobel Clark, Irene Hoar and Lynn McGowan (business manager)

No apologies: Discussion took place as to whether to continue to include Wendy French in communications. It was decided to remove Wendy from the group at present and if she chooses to re-join the group in the future she will be made very welcome.

Minute of meeting on 29th September 2016: suggested amendments will be made and copy sent to Lynn for adding to website. Rest of minute approved by meeting.

Matters arising:

- (a) Flu vaccination clinics – Clinic dates are now finished and catch- up days are now running. Comments regarding compliments to nursing staff are noted.
- (b) Members of the group are to sign in and out of the building when attending meetings as from the next meeting. The sign in book is at the left of reception.
- (c) PPG leaflets – Audrey is co-ordinating with Monifieth and Forfar PP groups and will bring results to the next meeting. It was suggested that a group photograph be included on CMG website. This will be considered.
- (d) It was noted that a radically amended HSCI funding bid has been submitted instead of the one described at the previous meeting.

Toilets

It is noted that the cleanliness of the public toilets has improved. Lynn said that a contractor has been brought into the Surgery instead of the surgery employing their own staff. This is working well.

Surgery Pod

Lynn informed the group that one set of scales in the surgery pod had been vandalised causing that section to be closed. The scales have now been replaced and the affected section will re-open by 4th November.

Lynn Baird, CMG's podiatry manager, was introduced to the meeting and she proceeded to describe her work and how the podiatry service works in Carnoustie Medical Group. Several handouts were circulated during the presentation and it was noted that some clients (routine) could have a 52 week waiting time. The service is currently trying to reduce that waiting time and also to highlight that the podiatry service is a medical one not to be used for personal care. PPG members were asked for ideas to take this forward and also for opinions regarding the proposed FEET 1st and FOOTSTEP projects. Lynn noted several that she might be able to use. She was thanked for her diligence and enthusiasm and it is noted that the PPG support all of the described initiatives.

Date of next meeting: Thursday 12th January 2017 at 2.00pm in Parkview Centre

Apologies from Lynn McGowan are noted

Ron said that other commitments might prevent him from attending some group meetings in the future.