

**CARNOUSTIE MEDICAL GROUP
PATIENT PARTICIPATION GROUP**

**Review of Annual General Meeting held at Parkview Primary Care Centre
on Wednesday 28th May 2025 at 3.30pm**

Present – Chair/Treasurer – Stuart Anderson

Secretary – Ethel O'Donnell

**Committee- Sheena Pritchard, Barbara Bromley, Pauline Ward, Pat Hay,
Alison Smith, Jeanne Kirk, Margaret McKinlay, Maureen Wilkie**

1. Stuart welcomed all to the meeting. There was no public representation at the meeting.

2. Chairman's report-

SA opened his review by welcoming Alison Smith to the group and thanked her for the interest and support she has given since joining in January 2025

It has been a difficult year adapting to the fast-changing NHS and finding projects to get our teeth into has been challenging.

The CMG staff continue to appreciate the help and support of the Patient Participation Group and we appreciate their continuing support and encouragement.

Following the disappointment of our enthusiasm to support an environmental issue by collecting blister pack waste in 2023/4 we are now pleased to learn that Boots Chemist have collection points for blister packs in central stores which will be extended to a wider area including Carnoustie Boots shops in due course.

In the last year we have supported the CMG Menopause support initiative and attempted to start a Continence Support Group. Despite considerable interest shown on a Facebook post announcing a planned meeting in the local Coop Community room, the meeting was not well supported. Further attempts to take this forward, proved difficult and support from Tayside services was not forthcoming. It was decided to reconsider such an initiative if demand was identified in the future.

eConsult was introduced by the Practice in June 2023 and the PRG continue to support the Practice in sharing positive information and looking at ways to help continuing growth of this service which is proving to be an asset to the Practice and patients.

From information gleaned that there were difficulties for patients finding accurate information regarding clinics and services following the recovery from Covid19 we researched health & social care services in Carnoustie, Angus and Dundee with the intention of formatting a directory to help patients understand changes in NHS services and access services more easily. However, difficulty in sourcing accurate and consistent information proved to be a non-starter for this idea. The Right Care Right Place poster produced by NHS Tayside does provide a pathway to help patients find the care they need.

The PRG continue to help brighten PPCC with festive decorations and decorated tree at Christmas time.

A Christmas meal was enjoyed by PRG members in Carnoustie Golf Hotel in December.

In January 2025 we clarified the responsibility of major property developers in delivering the financial contributions made to cover costs of additional facilities needed to maintain services when substantial housing developments are completed.

We hope to move forward with a fresh recruitment campaign to raise the profile of the PRG and find ways to help patients and the staff of Carnoustie Medical Group find common ground in ensuring the continuation of good health care for all patients and considering other current suggestions of activity

plans.

Stuart thanked all attendees and closed his report.

3. Treasurers Report

There have been no bank transactions this year. The accounts have been audited but were not presented at the AGM. Bank charges are proving to be a costly item and other Bank systems are being looked at to find one more suited to our needs.

4. Questions from the floor

The question was asked how we should promote the PRG to increase awareness and recruit new members. Ideas shared will be addressed by the new office bearers and group members to look at ways to take this forward.

6. Appointment of office bearers and committee

All members of the group agreed to continue and were voted to office. Both the Chair and Secretary have completed more than 2 terms of office. The secretarial duties are proving to be quite demanding. Following discussion Pauline Ward agreed to Chair meetings, proposed by PH & seconded by MMcK and Ethel O'Donnell agreed to continue as Minute Secretary, proposed by SP & seconded by PW. Other tasks will be shared between all members of the group with sub-groups being appointed to take forward more demanding projects. Stuart Anderson will continue as Treasurer, Proposed by MMcK seconded by JK.

7. Other business addressed – the PRG page on the CMG website needs updating. PH to initiate sharing current information on the page with PW & EOD to consider changes to be made.

The meeting closed at 4.10pm

Date & time of next annual general meeting – March 2026, date to be confirmed.

Ethel O'Donnell

Ethel O'Donnell

Secretary

Patient Representative Group

Carnoustie Medical Group

28th March 2024

Minute approved.....Date.....

Seconded..... Date.....