

**CARNOUSTIE MEDICAL GROUP
PATIENT PARTICIPATION GROUP
Minute of Meeting held at Parkview Primary Care Centre
on Wednesday 19th November 2025 at 2pm**

Present – Meeting Chair- Pauline Ward

Minute Secretary – Ethel O’Donnell

Treasurer – Stuart Anderson

**Committee-Margaret McKinlay, Jeanne Kirk, Maureen Wilkie, Alison Smith,
Barbara Bromley, Pat Hay, Sheena Pritchard, Nancy Rudd, Pauline Craw,
Ruth Jack (New member)**

Apologies- PM Wendi Lees

| | Task |
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| <p>1. Pauline welcomed all to the meeting, introduced new member RJ and gave apologies as above.</p> | |
| <p>2. The Minute of the last meeting was taken as read and approved by AS and seconded by JK</p> | |
| <p>3. Matters arising –</p> | |
| <p>a. Patient transport – VAA Link Worker not present, to be addressed at later date. PW to speak to Clive.</p> | PW |
| <p>b. Befrienders – PW has written a draft letter, to send to relevant people/groups in the local community, to gauge interest in re-instating a Befrienders group. A copy was sent to group members with the agenda. She gave background information on a meeting with Monifieth Befrienders, which has been running for 25 years and of the Carnoustie group which had run successfully for a number of years but closed around Covid in 2019. A lengthy discussion addressed concerns and highlighted points which may need to be addressed before such a group is formed depending on volunteers coming forward to take responsibility for it. Agreement was reached to send out the letter to gauge interest. Carnoustie Trinity Panbride church has a Pastoral Care team which provides befriending support on a smaller scale.</p> | PW |
| <p>c. Tip Top Toes – JK reported continuing difficulties in getting volunteer support to help the group meet demand. Advertising in different formats has not had the success hoped for. The basic purpose is toenail cutting with advice for simple foot care issues. A podiatrist is available to refer to NHS Podiatry for more complex conditions. A useful discussion resulted in agreement that it may be useful to ask a podiatrist to come to the PRG meeting to update the group on current podiatry and associated services.</p> | EOD |
| <p>d. Gov.Scot Renewal & Reform of NHS services – no further update from NHST on progress as yet. It is surmised that it will take time to formulate and implement such an ambitious plan.</p> | EOD |
| <p>e. Contact with school councils/parent groups – SP has had no success with being able to contact the groups. More investigation is required to identify contacts for the 4 schools.</p> | SP |
| <p>f. Contact with Academy Medical group Forfar PPG – the group are keen to meet with us and have proposed to arrange a date to meet with them in Forfar after their next meeting.</p> | EOD |
| <p>g. No other points arising from previous minute.</p> | |
| <p>4. Medical Group update – WL to submit a written update.</p> | |

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| <p>5. Finance - SA reports difficulties in opening a new bank account to avoid charges, however progress is being made and he has the required forms in hand for signatures and application to be made to change to a bank which does not have charges.</p> | SA/PW/ EOD |
| <p>6. Redrafting the PRG page on CMG website – MMcK gave a report of work so far by the appointed sub group to bring the PRG page up to date. A proposed draft from the group’s suggestions will be typed up by PW and shared with members for comment.</p> | PW |
| <p>SA left the meeting at 3.30pm</p> | |
| <p>7. Food shopping choices in Carnoustie – Discussion did not reach a conclusion that effective results can come from proceeding with this exercise given that the cheaper supermarkets do not appear to be willing to come to Carnoustie. The new Aldi at the west end of Arbroath apparently will have an identified bus service from Carnoustie which should be a benefit and give local people a better choice of shopping. An update of planned housing from AC website identifies a small, potential, increase in the population. There are no further significant housing projects shown online at this time other than the Greenlaw Park, Greenlawhill Farm and Kinloch school sites.</p> | |
| <p>8. PPCC Christmas decorations – agreed date Monday 1st December at 9.30, given this is agreed with CMG. Invitation given for members to come along to help.</p> | |
| <p>9. Christmas meal date – Monday 19th January 2026 in Station hotel at 12md. To be booked.</p> | EOD |
| <p>10. AOCB – RJ suggested raising the PRG profile with advertising in the waiting area and NR suggested looking at using the notes on the bottom of prescriptions as another possible way to do this. Both points to be considered. Advertising space may be available for dedicated PRG use in the waiting area.</p> | |
| <p>With business complete the meeting closed at 4pm.</p> | |
| <p>Date & Venue of next meeting – Wednesday 28th January 2026 at 2pm in PPCC.</p> | |
| <p>Ethel O’Donnell</p> | |
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| <p>Minute Secretary Date 20th November 2025</p> | |
| <p>Minute approved.....</p> | <p>Date.....</p> |
| <p>Seconded.....</p> | <p>Date.....</p> |