

**CARNOUSTIE MEDICAL GROUP
PATIENT PARTICIPATION GROUP**

**Report of Annual General Meeting held at Parkview Primary Care Centre
on Wednesday 29th 2026 at 2pm**

Present – Meeting Chair- Pauline Ward

Minute Secretary – Ethel O'Donnell

Treasurer – Stuart Anderson

Committee- Sheena Pritchard, Alison Smith, Maureen Wilkie, Ruth Jack,

Nancy Rudd, Pauline Craw, Barbara Bromley, Pat Hay, Margaret McKinlay,

Apologies- No apologies

1. Pauline welcomed all to the meeting.

2. The Review of the last AGM was taken as read and agreed, proposed by MW and seconded by AS.

3. PW gave the report of activities of the PRG in 2025/2026. The group has been kept busy thinking about how best to reflect on and represent the needs of the patients at Carnoustie Medical Group. We have welcomed three new members, all from a nursing background and another potential interested member.

In the past 11 months we have held six meetings, appointed a sub-group to refresh the PRG page on the CMG website, visited the Forfar Academy Medical Group PPG to share notes with them and consulted with the Monifieth Befrienders group manager, with the aim to reinstate the Carnoustie Befrienders group which closed some time ago. Another target is to find out what public opinion is to re-instate the Patient Transport service which folded in 2021 due to lack of support.

Two public meeting have already been held in the Coop meeting room with a focus on the Befrienders group and the Monifieth Time Bank service run by Jimmy Mooney. Both had a fair representation from members of the public, local Church Ministers, the Community Council and Voluntary Action Angus. Two further meetings focussing on Befriending are planned for Wednesday 20th May and Wednesday 3rd June 2026 in the Coop meeting room at 7pm. The theme to be setting up a Carnoustie Befrienders group.

Following interest expressed, a public Power of Attorney meeting is planned for May 5th in Carnoustie Library when it is hoped there will be a good public response. FB and poster distribution advertising is in place.

We have tried to engage with CMG to consider hosting Chest Heart and Stroke Scotland for sessions aimed at screening younger people at risk of CHD. No definite action plan as yet.

Today we welcome Lynn Baird, Tayside Podiatry Service Manager to bring us up to date with local Podiatry services.

PW concluded her report acknowledging the continuing close working relationship with management and medical/nursing staff of Carnoustie Medical Group and thanked the whole group for their ongoing support. Special thanks to Ethel who 'keeps the show on the road'.

4. Finance - Treasurer SA shared a financial account of expenditure and current financial statement. Unfortunately, no audited accounts were available for scrutiny today. It was emphasised these should be ready to present to the group at the next meeting and in future should be ready for presentation at the next AGM as per the constitutional requirements.

After a lengthy process internet banking, still with the Bank of Scotland. is now almost at the completion stage.

5. Appointment of office bearers –

With no volunteers to fill Chair and Secretary positions, the group will proceed with PW as Meeting Chair proposed and seconded by NR and SA, EOD as Minute Secretary proposed and seconded by MMcK and AS and Treasurer SA proposed and seconded by MMcK and EOD.

6. AOB

i. A question was put forward as to the value of applying for community funding. This will be considered if the need arises.

ii. A suggestion was put forward to have a donation box at public events.

iii. Discussion followed regarding contact for the PRG on the web page. Forfar PPG to be consulted regarding how they address this.

iv. In response to a question about the Befrienders Group and the vision to take it forward, PW gave an overview of how it may proceed with consideration to setting up the required documentation and essential safety features and management of such a group.

With business complete the meeting closed at 2.30pm

Date & Venue of next meeting –

Ethel O'Donnell

Ethel O'Donnell

Minute Secretary

Date 30th April 2026

Minute approved..... Date.....

Seconded..... Date.....

